Community Fund Annual Agency Grant Application Checklist

I. Tell us about your organization

_ Select name of your agency
_ State the legal name of the organization if different

_ Describe the work of your agency. Include:
- Mission
- Community need(s) related to your request, and
- Info about 2-4 current programs and/or
- Recent, relevant accomplishments.

_ State organization's annual budget
_ Upload annual budget

_ Indicate 501c3 status
_ Enter EIN# (if applicable)
_ Upload IRS letter of determination (if applicable)
_ Upload recent audited financial statements

_ State came of senior person accountable for the submission
_ State submitter's name if different
_ Provide email + phone contact info

II. About your proposal and intended service population

_ State the name of proposed project
_ State grant amount requested
_ Upload total project budget document

_ Describe the purpose of request:
- How will funds be used?
- How will you implement and evaluate the project?
- Whom do you intend to serve?
- How do you know they need this program or service?
- How will they benefit?

_ If you have offered this program or service in the past, please indicate # people per neighborhood impacted (Fill-in)

_ Please share metrics, outcomes, or impact stories.
_ Optional doc upload + links

III. Funding history

_ Did you receive a Community Fund Grant last year?
_ What was the amount?
_ Is this request for the same purpose as last year?
    _ If not, please explain:
_ What are your other sources of funding for this project?

IV. Additional information

_ Please add any additional information that you think important to this application.

V. Authorization